



# Royal Touch Delivered



When your temple needs a 'Royal Touch'...  
from the crown of your head to the soles of your feet..

## Client Information and Contract

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Your Name

Your Primary Phone

Your Secondary Phone

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Your Street Address

Your City

Your State

Your Zip

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Your Email Address

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Name of the event place. Please provide as much detail as possible. (Home, beach, hotel, park, office, etc.).

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Address of the event. (Where the Massage Therapist is expected).

City of the event.

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Event State

Event Zip

Date of your event?

Time you want the first massage (s) to start.

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Onsite Contact: Please provide an onsite contact name and cell number of someone who will be on-site at the location. This is the person that the therapist(s) should look for when they arrive. And it is always great to have a back-up name and cell number in case the first contact is unavailable.

How many Chair Massage Therapists would you like?


How many hours each?


How many Table Massage Therapists would you like?

How many hours each?

*Instructions: Download these forms to your computer. Fill it out. Save the filled out form, then attach it to an email to [Rozalia@RoyalTouchDelivered.com](mailto:Rozalia@RoyalTouchDelivered.com).*

Royal Touch Delivered  
Chesapeake, Virginia 23320  
757-769-9422

EMAIL: [Rozalia@RoyalTouchDelivered.com](mailto:Rozalia@RoyalTouchDelivered.com)

WEBSITE: [www.RoyalTouchDelivered.com](http://www.RoyalTouchDelivered.com)

WEBSITE: [www.RoyalTouchDelivered@MassageTherapy.com](http://www.RoyalTouchDelivered@MassageTherapy.com)



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Chair Massage: The areas worked on are head, ears, neck, back, shoulders, arms and hands. Clients remain fully clothed during the massage and no oils are used. Chair massage sessions will be for 10, 15 or 20 minute intervals. Be advised that there will be time needed between each massage for clean up and set up for the next client (approximately 5 minutes). This clean up/set up time is not included as the massage time.

Table Massage: The areas worked are head, ears, neck, upper, mid and lower back, shoulders, legs, feet, arms and hands. Clients normally undress to their undergarments. The client will be draped with a sheet and blanket at all times, only exposing the body area the Massage Therapist is working on. Either lotion, gel or oil is used for this type of massage.

Equipment: We bring all the necessary equipment.

Set-Up Area: You will need to provide a place where the Massage Therapist can work in a preferably quiet environment with a working light and at least 2 electrical outlets. The company/host/hostess shall provide a quiet space large enough to handle the chair massage (approximately 7ft. x 7ft. minimum) or to handle the table massage (approximately 120 x 140 sq. ft.)

<u>Rates:</u>	Chair Massage:	\$120.00/hour = per therapist = initial 2 hour minimum.	Serves 6 to 8 people/2 hours.
		\$60.00/hour = per therapist = each additional 1 hour.	Serves 3 to 4 people/1 hour.
	Table Massage:	\$120.00/hour = per therapist = initial 2 hour minimum.	Serves 1 to 2 people/2 hours.
		\$60.00/hour = per therapist = each additional 1 hour.	Serves 1 to 2 people/1 hour.

Deposit: A 50% non-refundable deposit is required to reserve your event date and time.

Payment Options: We accept Visa and Master Card. We must have a valid credit card on file to confirm your event. We will run your credit card after completion of the event for the remaining balance due. The remaining balance may be charged to the credit card provided after completion of the event or with one credit card issued by the Company/Host/Hostess on the day of the service. If your event cancels, the non-refundable deposit may be applied to another date/event held within three months of the original event date. Gratuities must be paid directly to the Massage Therapist. Massage Therapists will not accept any payment onsite other than their tips.

Policies/Agreement between Royal Touch Delivered and Client: Client/guest agrees not to solicit our staff for further services outside of our company, ask for their phone number and will not engage in improper or unprofessional behaviors. The clients agree that they will offer a safe working environment for our Massage Therapist(s) and violation of the above will result in termination of services. Our Massage Therapist(s) may refuse services if there are any contraindications, medical conditions that were not disclosed at time of reservation (example: broken skin or lesions) or if the client exhibits inappropriate behavior or conduct.

Release of Liability: You are agreeing that you understand this service is not a medical service and it is your responsibility to let Royal Touch Delivered know in advance of any medical reasons why you should not have a service. You are agreeing that you understand that this service is not a sexual service and it is your responsibility to let Royal Touch Delivered know in advance of any reasons why you should not have a service. You are agreeing to release all liability from Royal Touch Delivered and our Massage Therapists. If at anytime you feel uncomfortable or in pain, it is your responsibility to let the Massage Therapist know to stop. If at any time the Massage Therapist(s) feels uncomfortable or is made aware of a contraindication, it is the Massage Therapist(s) responsibility to let the client/guest know that services will stop. No Refunds.

All Massage Therapy recipients must sign the Royal Touch Delivered waiver before their massage. Refusal to do so will result in the Massage Therapist(s) being unable to provide any massage to that client/guest.

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## Payment Information

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Name on Credit Card:

Address: Street, City, State, Zip Where that Credit Card statement is mailed.

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Credit Card Number

Expiration Date

Security Code

Amount

We require a non-refundable deposit of 50% in order to book your event. The remaining balance will be charged to the credit card provided after completion of the event.

The Massage Therapist(s) will be available for the number of hours contracted. The Massage Therapist will work on the clients during those hours. It is up to the Company/Host/Hostess to provide clients. The Massage Therapist will be paid for the hours contracted regardless of the number of clients worked on.

Every two hours, the Massage Therapist will take a paid 10-minute break.

The Massage Therapist will take an unpaid one hour lunch/dinner break at an agreed upon time determined by Royal Touch Delivered and the Company/Host/Hostess (working as close to the schedule as possible).

Partial hours will be broken into 15 minute increments.

Cancelation Policy: We understand that unanticipated events happen occasionally in everyone's life. In our desire to be effective and fair to all clients, the policies are honored.

No-Shows: Anyone who either forgets or consciously chooses to forgo their appointment for whatever reason will be considered a "no-show." They will be charged for their missed appointment.

24 Hour Advance Notice is Required: When canceling an appointment. This allows the opportunity for someone else to schedule an appointment. If you are unable to give us 24 hours advance notice you will be charged the Full Amount of your appointment. This amount will be charged to the credit card used to schedule your appointment.

Late Arrivals: If you arrive late, your session may be shortened in order to accommodate others whose appointments follow yours. Depending upon how late you arrive your therapist will then determine if there is enough time remaining to start your treatment. Regardless of the length of the treatment actually given, you will be responsible for the "full session amount" Out of respect and consideration to your therapist and other customers, please plan accordingly and be on time.

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Signature/Authorized Name

Title/Position

Date

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Print/Authorized Name

Title/Position

Date